

Academic leave of absence – General information

Academic leave is a period during which a student is released from obligation to attend classes due to medical reasons or on other exceptional circumstances such as natural disaster, family or other compelling reasons.

Academic leave is granted:

- to students with health problems (including temporary disability caused by professional activity)
- to students requiring personal leave in order to assist their families
- for the period of tuition in educational institutions of other countries (if the contract terms exceed 6 months)

Academic leave can be granted to a student only on two occasions, one of these be on medical reasons.

Students who did not earlier present any complaints about health problems and who were not successful in the consequent exam period would be considered academically unsuccessful. Exceptional cases must be regarded individually.

Students of the 1st and 5th years of studies are not eligible to apply for academic leave.

Duration of academic leave cannot exceed 12 months. If the state of health does not allow for the timely return the student must apply for temporary withdrawal from conservatory with the possibility to return later.

Academic leave is normally granted to students in good academic standing excluding cases when study and evaluation of proficiency are not possible due to professional illness.

Request for academic leave must be approved by the Rector after being approved by the Dean of Foreign Students Office.

While on academic leave students have no access to the conservatory housing services.

To return from academic leave the student must submit an application approved by the Dean stating the date of readmission.

Students are eligible to return from academic leave before it expires. They can do so by submitting an application which would state the date of their return.

Upon their return, students will be readmitted to their current status.

Readmitted students must complete all academic requirements until the date stipulated in the readmission order (up to one year).

Students who failed to return from academic leave within a month of its expiry will be deleted from the conservatory's list of students.

For more information on academic leave, please contact the International Students Office.